

MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE RURAL MUNICIPALITY OF LAKE LENORE NO. 399
HELD IN THE COUNCIL CHAMBER OF THE RM ADMINISTRATION OFFICE AT 200 MAIN ST IN ST. BRIEUX, SK
MONDAY, NOVEMBER 18, 2024

PRESENT: Shawn Blandin (Reeve)
Dean Crozon (Div.1 Councillor)
Reg Prodahl (Div.2 Councillor)
Kevin Abel (Div.3 Councillor)
Allan Lefebvre (Div. 4 Councillor)
Daniel Perrot (Div.5 Councillor)
Phillip Gallays (Div.6 Councillor)
Lynsi Parkin (Acting Administrator)

ABSENT:


ORDER: Reeve Blandin called the meeting to order at 7:58. Councillor Crozon, Councillor Prodahl, Councillor Abel, Councillor Perrot and Reeve Blandin were sworn into office by signing their Oaths of Office, and documents were filed respectively.

Declaration of Results	252/2024	CROZON: THAT council acknowledge the Declaration of Results for the Poll for Office of Reeve and Division 5 Councillor on November 13, 2024 as presented. Carried.																																																																								
Regular Minutes	253/2024	GALLAYS: THAT the October Regular Meeting minutes for October 2024 be approved as presented. Carried.																																																																								
Financial Statement	254/2024	GALLAYS: THAT the financial statement for October 2024 be approved as presented. Carried.																																																																								
Bank Reconciliation	255/2024	LEFEBVRE: THAT the bank reconciliation for October 2024 be accepted as presented. Carried.																																																																								
Accounts for Approval	256/2024	CROZON: THAT electronic payments numbered 20240550-20240566 for a total of \$102,084.32, cheques numbered 8661-8676 for a total of \$44,712.24, and payroll batches for pay period 2024-21 to 2024-23 for a total of \$32,364.03 as presented, for a grand total of \$179,160.59 as outlined in the list of accounts attached hereto forming part of these minutes, be approved and payments authorized. Carried.																																																																								
December Meeting	257/2024	ABEL: THAT council reschedule the December regular meeting of council to December 18, 2024 at 8:00. Carried.																																																																								
Appointments	258/2024	LEFEBVRE: THAT the following appointments be made for the 2025 calendar year, unless otherwise noted in the appointment: <table><tr><td>1.</td><td>Deputy Reeve</td><td>Kevin Abel</td></tr><tr><td>2.</td><td>Administrator</td><td>Lynsi Parkin</td></tr><tr><td>3.</td><td>APAS</td><td>Mark Schemenauer</td></tr><tr><td>4.</td><td>Assessor</td><td>Lynsi Parkin</td></tr><tr><td>5.</td><td>Auditor</td><td>MNP LLP</td></tr><tr><td>6.</td><td>Board of Revision</td><td>Western Municipal Consulting Ltd</td></tr><tr><td>7.</td><td>Board of Revision Secretary</td><td>Western Municipal Consulting Ltd</td></tr><tr><td>8.</td><td>Bylaw Enforcement</td><td>Lynsi Parkin</td></tr><tr><td>9.</td><td>Fire Guardian</td><td>Reeve and Council</td></tr><tr><td>10.</td><td>Hillcrest Court</td><td>Dean Crozon</td></tr><tr><td>11.</td><td>Intermunicipal Tanker</td><td>Dean Crozon</td></tr><tr><td>12.</td><td>LL-GHC WSA</td><td>Kevin Abel, alt Dean Crozon</td></tr><tr><td>13.</td><td>Library – local branch</td><td>Lynsi Parkin, Allan Lefebvre</td></tr><tr><td>14.</td><td>Library – Wapiti Regional</td><td>Lynsi Parkin, Allan Lefebvre</td></tr><tr><td>15.</td><td>Pest Control Officer</td><td>Jim Redgwell, and SARM PHOs</td></tr><tr><td>16.</td><td>REACT</td><td>Council</td></tr><tr><td>17.</td><td>Regional Park – St. Brieux</td><td>Abel, Lefebvre, Mariano, Mudrik</td></tr><tr><td>18.</td><td>Regional Park – Lake Charron</td><td>Dean Crozon</td></tr><tr><td>19.</td><td>Sask Safety Council</td><td>Shawn Blandin, alt Lynsi Parkin</td></tr><tr><td>20.</td><td>SBDFPA</td><td>Shawn Blandin, Daniel Perrot</td></tr><tr><td>21.</td><td>SB Recreation Board</td><td>Shawn Blandin</td></tr><tr><td>22.</td><td>Weed Inspector</td><td>Lynsi Parkin</td></tr><tr><td>23.</td><td>HR Committee</td><td>Lynsi Parkin, Shawn Blandin</td></tr><tr><td>24.</td><td>Hiring Committee</td><td>Lynsi Parkin and any 2 Councillors</td></tr></table>	1.	Deputy Reeve	Kevin Abel	2.	Administrator	Lynsi Parkin	3.	APAS	Mark Schemenauer	4.	Assessor	Lynsi Parkin	5.	Auditor	MNP LLP	6.	Board of Revision	Western Municipal Consulting Ltd	7.	Board of Revision Secretary	Western Municipal Consulting Ltd	8.	Bylaw Enforcement	Lynsi Parkin	9.	Fire Guardian	Reeve and Council	10.	Hillcrest Court	Dean Crozon	11.	Intermunicipal Tanker	Dean Crozon	12.	LL-GHC WSA	Kevin Abel, alt Dean Crozon	13.	Library – local branch	Lynsi Parkin, Allan Lefebvre	14.	Library – Wapiti Regional	Lynsi Parkin, Allan Lefebvre	15.	Pest Control Officer	Jim Redgwell, and SARM PHOs	16.	REACT	Council	17.	Regional Park – St. Brieux	Abel, Lefebvre, Mariano, Mudrik	18.	Regional Park – Lake Charron	Dean Crozon	19.	Sask Safety Council	Shawn Blandin, alt Lynsi Parkin	20.	SBDFPA	Shawn Blandin, Daniel Perrot	21.	SB Recreation Board	Shawn Blandin	22.	Weed Inspector	Lynsi Parkin	23.	HR Committee	Lynsi Parkin, Shawn Blandin	24.	Hiring Committee	Lynsi Parkin and any 2 Councillors
1.	Deputy Reeve	Kevin Abel																																																																								
2.	Administrator	Lynsi Parkin																																																																								
3.	APAS	Mark Schemenauer																																																																								
4.	Assessor	Lynsi Parkin																																																																								
5.	Auditor	MNP LLP																																																																								
6.	Board of Revision	Western Municipal Consulting Ltd																																																																								
7.	Board of Revision Secretary	Western Municipal Consulting Ltd																																																																								
8.	Bylaw Enforcement	Lynsi Parkin																																																																								
9.	Fire Guardian	Reeve and Council																																																																								
10.	Hillcrest Court	Dean Crozon																																																																								
11.	Intermunicipal Tanker	Dean Crozon																																																																								
12.	LL-GHC WSA	Kevin Abel, alt Dean Crozon																																																																								
13.	Library – local branch	Lynsi Parkin, Allan Lefebvre																																																																								
14.	Library – Wapiti Regional	Lynsi Parkin, Allan Lefebvre																																																																								
15.	Pest Control Officer	Jim Redgwell, and SARM PHOs																																																																								
16.	REACT	Council																																																																								
17.	Regional Park – St. Brieux	Abel, Lefebvre, Mariano, Mudrik																																																																								
18.	Regional Park – Lake Charron	Dean Crozon																																																																								
19.	Sask Safety Council	Shawn Blandin, alt Lynsi Parkin																																																																								
20.	SBDFPA	Shawn Blandin, Daniel Perrot																																																																								
21.	SB Recreation Board	Shawn Blandin																																																																								
22.	Weed Inspector	Lynsi Parkin																																																																								
23.	HR Committee	Lynsi Parkin, Shawn Blandin																																																																								
24.	Hiring Committee	Lynsi Parkin and any 2 Councillors																																																																								

		25. Equipment Committee	Reg Prodahl, Daniel Perrot	
		26. Division Boundary Committee	Council	
				<i>Carried.</i>
Signing Authorities	259/2024	LEFEBVRE:	THAT council remove the names of Jean Kernaleguen and Mark Schemenauer as signing authorities for the RM of Lake Lenore AND THAT newly elected Reeve Shawn Blandin and appointed Deputy Reeve Kevin Abel be added as signing authorities for the RM of Lake Lenore.	
				<i>Carried.</i>
Board of Revision	260/2024	LEFEBVRE:	That pursuant to Subsection 220(1) of The Municipalities Act, the RM OF LAKE LENORE NO.399 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.	
			The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.	
				<i>Carried.</i>
Board of Revision Secretary	261/2024	LEFEBVRE:	That pursuant to Subsection 221(1) of The Municipalities Act, the RM OF LAKE LENORE NO.399 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.	
				<i>Carried.</i>
Development Appeals Board	262/2024	GALLAYS:	That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the RM OF LAKE LENORE NO.399 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.	
			The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.	
				<i>Carried.</i>
Development Appeals Board Secretary	263/2024	GALLAYS:	That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the RM OF LAKE LENORE NO.399 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.	
				<i>Carried.</i>
FPA	264/2024	GALLAYS:	THAT council approve the General SBD FPA Public Discussion Minutes as presented and send to the Town of ST. Brieux council along with an invitation to have an informal meeting to discuss the findings.	
				<i>Carried unanimously.</i>
Custom Work Rates	265/2024	PERROT:	THAT council add a non rate payer custom work rate set at \$225/hr for the grader with a half hour minimum charge.	
				<i>Carried.</i>
Bylaw 07/2024	266/2024	GALLAYS:	THAT Bylaw No. 07/2024, being a bylaw to amend Bylaw No. 4/2015, be given a first reading.	
				<i>Carried.</i>

Ag Declaration	267/2024	<p>PERROT:</p> <p>THAT council acknowledge the Agricultural Declaration form to be used with Development Permit Applications and Agricultural Exemption requests.</p> <p>Carried.</p>									
Snowmobile route	268/2024	<p>GALLAYS:</p> <p>THAT council approve the route provided by the Melfort & District Trail Riders Inc. and send them a completed permission slip.</p> <p>Carried.</p>									
Letter from Roll 1462	269/2024	<p>PERROT:</p> <p>THAT council acknowledge the letter sent from the property owner of Roll 1462 and provide them with a response of council.</p> <p>Carried.</p>									
Document Destruction	270/2024	<p>LEFEBVRE:</p> <p>THAT council approve the Notice of Disposition as presented, in accordance with Bylaw 03/2021.</p> <p>Carried.</p>									
APAS	271/2024	<p>ABEL:</p> <p>THAT council approve the continuation of membership with APAS.</p> <p>Carried.</p>									
Ag in the Classroom	272/2024	<p>PERROT:</p> <p>THAT council approve the Annual sponsorship request from Agriculture in the Classroom for \$100.00 AND THAT funds be offered to the St. Brieux, Naicam, and Lake Lenore Schools to cover transportation costs for a class field trip to a local farm in the value of approximately \$150.00.</p> <p>Carried.</p>									
Rec Centre Sponsorship	273/2024	<p>PERROT:</p> <p>THAT council request administration to send a letter to the St. Brieux & District Recreation centre requesting that 40 hours of public skating be offered as a recognition of the RM of Lake Lenore’s donation of bookkeeping services AND THAT offer letters of Public Skating sponsorship in the value of \$1000.00 each be sent to the Naicam Recreation Centre and the Lake Lenore Recreation centre.</p> <p>Carried.</p>									
Recess	274/2024	<p>BLANDIN:</p> <p>THAT council take a twenty minute recess for lunch. [12:20].</p> <p>Carried.</p>									
The council meeting resumed at 12:41.											
Volunteer hours	275/2024	<p>ABEL:</p> <p>THAT council approve the office staff to be paid for approximately 7 volunteer hours when spent on community projects or initiatives during office hours.</p> <p>Carried.</p>									
Boot Allowance	276/2024	<p>LEFEBVRE:</p> <p>THAT council approve the increase of the boot allowance, as per Personnel Policy, to \$350 per calendar year for permanent full-time staff.</p> <p>Carried.</p>									
Late Arriving Bills	277/2024	<p>CROZON:</p> <p>THAT the list of late arriving bills be approved for:</p> <table><tr><td>1.</td><td>APAS</td><td>\$10,405.14</td></tr><tr><td>2.</td><td>Eldon Struck</td><td>\$350.00</td></tr><tr><td>3.</td><td>Ed Daubenfeld</td><td>\$720.00</td></tr></table>	1.	APAS	\$10,405.14	2.	Eldon Struck	\$350.00	3.	Ed Daubenfeld	\$720.00
1.	APAS	\$10,405.14									
2.	Eldon Struck	\$350.00									
3.	Ed Daubenfeld	\$720.00									
Correspondence	278/2024	<p>GALLAYS:</p> <p>THAT council acknowledges the following list of correspondence:</p> <table><tr><td>APAS AGM Invite</td><td>RCMP July – Sept Statement</td></tr><tr><td>Horizon Bus Route</td><td>REACT Newsletter</td></tr><tr><td>NCTPC Minutes</td><td>RCMP Nov News</td></tr></table> <p>Carried.</p>	APAS AGM Invite	RCMP July – Sept Statement	Horizon Bus Route	REACT Newsletter	NCTPC Minutes	RCMP Nov News			
APAS AGM Invite	RCMP July – Sept Statement										
Horizon Bus Route	REACT Newsletter										
NCTPC Minutes	RCMP Nov News										
Desk for Chambers	279/2024	<p>CROZON:</p> <p>THAT administration be authorized to purchase a desk for the council chambers.</p> <p>Carried.</p>									
Adjourn	280/2024	<p>GALLAYS:</p> <p>THAT this meeting be adjourned. [15:08]</p> <p>Carried.</p>									


Reeve / Meeting Officiant


Administrator / Meeting Recorder