

NUTES OF THE REGULAR MEETING OF COUNCIL  
FOR THE RURAL MUNICIPALITY OF LAKE LENORE NO. 399  
HELD IN THE COUNCIL CHAMBER OF THE RM ADMINISTRATION OFFICE AT 200 MAIN ST IN ST. BRIEUX, SK  
WEDNESDAY, DECEMBER 07, 2022

	<b>PRESENT:</b>	Jean Kernaleguen (Reeve) Eric Davis (Div.1 Councillor) Mark Schemenauer (Div.2 Councillor) Kevin Abel (Div.3 Councillor) Allan Lefebvre (Div. 4 Councillor) Kelsey Dutka (Administrator)
	<b>ABSENT:</b>	Shawn Blandin (Div.5 Councillor) Phillip Gallays (Div.6 Councillor)
	<b>ORDER:</b>	Reeve Kernaleguen called the meeting to order at 13:01
Minutes	<b>160/2022</b>	<b>LEFEBVRE:</b> THAT the minutes of the November 09, 2022 regular meeting of council be adopted as presented. <div>Carried</div>
List of Accounts	<b>161/2022</b>	<b>DAVIS:</b> THAT electronic payments numbered 20220247 to 20220258, cheques numbered 8136 to 8157 and payroll numbered 20220343 to 20220356, totalling \$208,929.51, as outlined in the list of accounts attached hereto forming part of these minutes, be approved and payments authorized. <div>Carried</div>
Financials	<b>162/2022</b>	<b>ABEL:</b> THAT the financial statement and bank reconciliation for November 2022 be accepted as information and filed. <div>Carried</div>
MRS Declaration	<b>163/2022</b>	<b>DAVIS:</b> THAT the Council for the Rural Municipality of Lake Lenore No. 399 confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: a) Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations; b) In good standing with respect to the reporting and remittance of Education Property Taxes; c) Adoption of a Council Procedures Bylaw; d) Adoption of an Employee Code of Conduct; and e) All members of council have filed and annually updated their Public Disclosure Statements, as required; and THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. <div>Carried.</div>
CTP Declaration	<b>164/2022</b>	<b>SCHEMENAUER:</b> THAT the Reeve and Administrator be authorized to sign and return the 2022 Statutory Declaration for CTP Incremental Maintenance. <div>Carried.</div>
		Peter Huculak met with Council from 13:25 to 13:58 to discuss Public Works activities. Jim Redgewell met with Council from 14:01 to 14:16 to discuss PCO activities.
Ridging Hwy 368	<b>165/2022</b>	<b>SCHEMENAUER:</b> THAT the Council for the RM of Lake Lenore No. 399 acknowledges and accepts the custom work request for ridging along HWY 368 from the Ministry of Highways, AND THAT the RM charges \$250/hr for the work to be carried out upon permission from the applicable landowners. <div>Carried.</div>
In-Camera Session	<b>166/2022</b>	<b>KERNALEGUEN:</b> BE IT RESOLVED THAT this meeting be closed to the Public for the purpose of discussing personnel concerns. (14:36) [MA 120 / LA FOIP 16] <div>Carried</div> Administrator Dutka left the council chamber at 14:37; all members of council remained in the chamber. Council reconvened an open meeting at 15:07, at which time Administrator Dutka returned to the council chamber.

JK AD

Carried.

Wage Budget      **167/2022**      **SCHEMENAUER:**  
THAT the Wage Budget presented for 2023 be approved as presented and that the following wages be set effective January 1, 2023:  
Kelsey Dutka (Salary): \$66,000  
Peter Huculak: \$34.00/hr  
Eldon Struck: \$31.00/hr  
Henry Guenther: 28:00/hr  
Lynsi Parkin: \$23.50/hr  
And the seasonal employee wages be set upon hiring.

Carried.

Meeting Schedule 2023      **168/2022**      **ABEL:**  
BE IT RESOLVED THAT the 2021 regular meetings of council be scheduled as listed below:  
January 11, 2022 @ 13:00  
February 08, 2022 @ 13:00  
March 08, 2022 @ 13:00  
April 05, 2022 @ 13:00  
May 10, 2022 @ 08:00  
June 14, 2022 @ 08:00  
July 05, 2022 @ 08:00  
August 09, 2022 @ 08:00  
September 13, 2022 @ 08:00  
October 11, 2022 @ 08:00  
November 08, 2022 @ 8:00 OR 13:00  
December 06, 2022 @ 13:00

Carried.

2022 Payables      **169/2022**      **DAVIS:**  
THAT the Administrator and one of the Reeve or Deputy Reeve be authorized to pay all 2022 accounts as they come due AND THAT the Administrator present the list of accounts paid at the January 11, 2022 regular meeting of council.

Carried.

Appointments      **170/2022**      **KERNALEGUEN:**  
THAT the following appointments be made for the 2023 calendar year, unless otherwise noted in the appointment:  
1. Regional Park – St. Brieux  
Kevin Abel (01.Jan.2023 – 31.Dec.2023)  
Allan Lefebvre (01.Jan.2023 – 31.Dec.2023)  
Wilda Mariano (01.Jan.2023-31.Dec.2023)  
Kevin Mudrick (01.Jan.2023-31.Dec.2023) (PENDING)

Carried.

2023 Council Remuneration      **171/2022**      **LEFEBVRE:**  
BE IT RESOLVED THAT the 2023 council remuneration rates be set as follows:  
a) Regular Council Meetings (each): \$225.00, plus mileage  
b) Special Council Meetings (each): \$225.00 (3 hours +) or \$125.00 (less than 3 hours in length), plus mileage  
c) Committee Meetings: \$225.00 (3 hours +) or \$125.00 (less than 3 hours in length), plus mileage  
d) Supervision: \$30.00 per hour, plus mileage if applicable  
e) Office Supervision: \$225 per month, plus mileage  
f) Mileage: \$1.20 per mile (\$0.75 per kilometre).  
  
AND THAT, Policy No. GG-2020-100, Council Remuneration be updated and attached hereto forming a part of these minutes.

Carried

C&D Invoicing      **172/2022**      **SCHEMENAUER:**  
THAT Administration be authorized to invoice St. Peter C&D Authority for their \$30,000 portion that they agreed to for 2022 for the culvert replacement in their C&D ditch, AND THAT a letter be attached requesting the remaining 50% of the project cost be settled with the RM either in a lump sum or installments.

Carried.

Correspondence      **173/2022**      **DAVIS:**  
THAT the following list of correspondence be accepted as read, dealt with, and filed:  
November APAS Update      December APAS Update  
Intermunicipal Tanker Update Meeting Request      NCTPC Workshop

SK 

*Carried.*

**174/2022      SCHEMENAUER:**  
THAT this meeting be adjourned. [16:41]

*Carried.*

  
\_\_\_\_\_  
Reeve / Meeting Officiant

  
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Administrator / Meeting Recorder